

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
August 11, 2008
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JULY 14, 2008.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High School..... Mrs. Siegfried

Middle School Dr. Donahue

Elementary Schools Mrs. Farris

- B. *Team Travel*

The Administration recommends approval of the following student team travel request:

The *Southern Lehigh High School Swim Team* to attend the All American Swimming Invitational, Wilkes Barre YMCA, Wilkes Barre, PA on Friday, January 16, 2009 and Saturday, January 17, 2009. (V, B)

- C. *Action Research Proposal*

The Administration recommends approval of the enclosed action research proposal of Ms. Nancy Beitler, Instrumental Music Teacher, Southern Lehigh Middle School under the auspices of Pennsylvania State University to collect data for graduate coursework. (V, C)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of August 11, 2008 (VI, A)

- B. *Contract for Nursing Services*

The Administration recommends approval of the enclosed contracts with Bayada Nurses to provide nursing services for three special education students with significant health needs. (VI, B)

- C. *Contract with Blackboard Connect, Inc.*

The Administration recommends approval of the enclosed contract with Blackboard Connect, Inc. (formerly known as The NTI Group, Inc.), for the period August 1, 2008 through June 30, 2009. (VI, C)

D. *Investment of Funds*

It is recommended that the board approve the Investment of Funds as attached. (VI, D)

E. *Property Tax Refund*

The Administration recommends approval of a refund of \$1055.93 in 2008-2009 school real estate taxes to the Wildlands Conservancy Inc. according to a Lehigh County Board of Assessment Appeals decision based upon a recent hearing. (VI, E)

F. *Contract with Carol H. Gilbert Consulting, Inc.*

The Administration recommends approval of the enclosed contract with Carol H. Gilbert Consulting for services in connection with the district's food service program, in accordance with the Board action taken at the July 14, 2008 School Board meeting. (VI, F)

VII. SUPPORT SERVICES

A. *Intermediate School Change Order*

The Administration recommends acceptance and approval of a change order in the amount of \$24,711.00 to modify the support footers for the building crosswalks at the Intermediate School. Because of the progress of the building exterior structure and finishes, this change order implementation is very time sensitive from a schedule maintenance standpoint; and, has been informally approved by telephone conference with the Building Committee. Change Order documents are in final preparation and will be provided at the Board meeting.

B. *Contract with Patriot Security*

The Administration recommends approval of Patriot Security, 629 Pawnee Street, Unit 1, Bethlehem, PA 18015 as the school security provider for the 2008-2010 school years at an hourly rate of \$19.00 for guards and \$20.00 for a supervisor in the first year with a .75 increase to each rate for the second year of the contract.

C. *Contract for Bread and Rolls*

The Administration recommends award of the Bread and Rolls bid for the 2008-2009 school year to the lowest bidder, Butter Krust Baking Co., Inc., 249 North Eleventh Street, Sunbury, PA 17801 (VII, C)

D. *2008-2009 School Breakfast and Lunch Prices*

The Board will need to discuss this matter on Monday evening.

E. *Primary Student Transportation Program*

The Administration requests approval for the primary student transportation program for the 2008-2009 school year in accordance with 22 PA Code 23.4 et. al. Documentation included the following:

- **Bus routes**
- **Bus stop listing**
- **Student alpha roster**
- **Vehicle listing for First Student**
- **First Student driver listing and required certifications**

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration recommends the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignment, residence changes, system improvements, safety concerns or system efficiency.

VIII. PERSONNEL

A. *Certificated Staff*1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Kenneth Jordan, 5th Grade Teacher, Hopewell Elementary School, effective August 18, 2008.

Brian Neefe, Driver Education Teacher, High School, effective June 27, 2008.

Megan Tucker, Music Teacher, Lower Milford Elementary School, effective July 21, 2008.

2. *Transfer*

The Administration recommends approval of the following transfer: (VIII, A-2)

Rochelle Hufgard, from 3rd Grade Teacher, Hopewell Elementary School to .5 Rtl (Response to Intervention)/.5 Math Teacher (Title I), Hopewell Elementary School, at her current salary, effective August 19, 2008. This is a new position.

3. *Appointment*

The Administration recommends approval of the following staff: (VIII, A-3)

Amy Bausher, English Teacher, Southern Lehigh High School, at Masters, Step 8, an annual salary of \$55,187, effective August 19, 2008 (pending receipt of required documentation). Ms. Bausher will fill the position created with the promotion of *Mark Covelle*.

Danielle DeAngelo, 3rd Grade Teacher, Hopewell Elementary School, at Bachelors, Step 1, an annual salary of \$41,456, effective August 19, 2008. Ms. DeAngelo will fill the position created with the transfer of *Rochelle Hufgard*.

Arthur Feinberg, Long-Term Substitute (Category E) School Psychologist, at Masters, Step 13, at an annual salary of \$66,400, with an anticipated start date of September 8, 2008 (*pending receipt of required documentation*). Mr. Feinberg will fill the position created with the leave of absence of *Michelle Conrad*.

Lorraine Frasch, Long-Term Substitute (Category E) Language Arts/Reading, Middle School, at Masters, Step 2, an annual salary of \$49,594, effective August 19, 2008. Ms. Frasch will fill the position created with the leave of absence of *Molly Brundage*.

Margaret Gallagher, Mathematics Teacher (Title I), Southern Lehigh Middle School, at Masters, Step 5, an annual salary of \$51,831, effective August 19, 2008 (*pending receipt of required documentation*). This is a new position.

Kristin Haupt, 2nd Grade Teacher, Lower Milford Elementary School, at Bachelors +15, Step 6, an annual salary of \$46,562, effective August 19, 2008 (pending receipt of required documentation). Mrs. Haupt will fill the position created with the retirement of *Beth Bankos*.

Cheryl Heurich, .5 Rtl (Response to Intervention)/.5 Math Teacher (Title I), Liberty Bell Elementary School, at Bachelors, Step 10, an annual salary of \$49,111, effective August 19, 2008 (pending receipt of required documentation). This is a new position.

Russell Tucker, 5th Grade Teacher, Hopewell Elementary School, at Masters, Step 5, an annual salary of \$51,831, effective August 19, 2008. Mr. Tucker will fill the position created with the resignation of *Kenneth Jordan*.

B. *Noncertificated Staff*1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:
(VIII, B-1)

Michael Borowski, Summer Computer Technician, effective August 15, 2008.

Brian Hines, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, effective August 19, 2008.

Beth Roba, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, effective end of the 2007-2008 school year.

2. *Appointments*

*The Administration recommends approval of the appointment of the following staff:
(VIII, B-2)

Christa Burke, Instructional Assistant (7-hour), Southern Lehigh Middle School, at an hourly rate of \$14.74, effective August 26, 2008. Ms. Burke will fill the position created by the retirement of *Felicia Tabor*.

Katherine Burke, Instructional Assistant (6-hour), Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Mrs. Burke will fill the position created with the resignation of *Ella Dusome*.

Christina Jann, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Mrs. Jann will fill the position created with the resignation of *Beth Roba*.

Oksana Tittensor, 1:1 Instructional Assistant (7-hour), Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Ms. Tittensor will fill the position created with the resignation of *Brian Hines*.

George Mayer, Full-time Custodian, at an hourly rate of \$16.33, effective August 12, 2008. Mr. Mayer will fill the position created with the promotion of *Jeremy Stoneback*.

3. *Substitute Instructional Assistants*

*The Administration recommends approval of the appointment of the following Substitute Instructional Assistants for the 2008-2009 school year at an hourly rate of \$14.74: (VIII, B-3)

Beth Bankos
Elizabeth Burke
Karen Rabenold

C. *Extra-Compensatory Positions*

1. *Returning Coaches*

*The Administration recommends approval of the following returning coaches for the 2008-2009 school year. (VIII, C-1)

<u>Michael Arnold</u>	Assistant Girls' Basketball	\$4,584
<u>Chris Blount</u>	Head Girls' Basketball	\$7,628
<u>Christopher Bonsall</u>	M.S. Head Boys' Basketball	\$3,359
<u>David Browne</u>	Head Girls' Lacrosse	\$4,532
<u>Carl Crouse</u>	Assistant Track and Field	\$3,571
<u>Carl Crouse</u>	Head Rifle	\$3,220
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,337
<u>Karen Fairclough</u>	Assistant Girls' Soccer	\$3,497
<u>Juan Garcia</u>	H.S. Head Wrestling	\$7,452
<u>Matthew Goldsmith</u>	Assistant Swimming	\$3,143
<u>Matthew Greenawald</u>	Assistant Baseball	\$3,916
<u>Rosemary Grube</u>	Assistant Softball	\$3,916
<u>Brad Huebner</u>	H.S. Assistant Boys' Basketball	\$4,584
<u>Michael Hunsberger</u>	Assistant Wrestling	\$4,478
<u>John Kukitz</u>	Assistant Girls' Soccer	\$3,497
<u>David Marchek</u>	Assistant Track and Field	\$3,571
<u>Megan Marquette</u>	Assistant Girls' Basketball	\$4,584

<u>Michael Mihalik</u>	Assistant Baseball	\$3,916
<u>Todd Miller</u>	Head Baseball	\$6,508
<u>Brian Neefe</u>	Head Softball	\$6,508
<u>John Neumann</u>	Head Swimming/Diving	\$5,238
<u>Albert Pocheck, Jr.</u>	Assistant Football	\$1,818.66**
<u>Jorrelle Reid</u>	M.S. Girls' Head Basketball	\$3,359
<u>Douglas Roncolato</u>	Head Girls' Soccer	\$5,810
<u>Robert Shaffer</u>	Head Boys' Basketball	\$7,628
<u>James Snyder</u>	Assistant Boys' Basketball	\$2,292**
<u>Shawn Sommons</u>	M.S. Assistant Boys' Basketball	\$2,017
<u>Brian Souerwine</u>	Head Track and Field	\$5,948
<u>Ashley Sparango</u>	H.S. Assistant Field Hockey	\$3,497
<u>Ashley Sparango</u>	H.S. Assistant Girls' Lacrosse	\$2,828
<u>Cotie Strong</u>	Assistant Track and Field	\$3,571
<u>Jessica Swartz</u>	Dance Team	\$2,464
<u>Christopher VanVliet</u>	H.S. Assistant Wrestling	\$4,478
<u>David Yob</u>	Assistant Girls' Basketball	\$4,584
<u>Lee Zeisloft</u>	H.S. Assistant Boys' Basketball	\$4,584
<u>Kurt Zellner</u>	Assistant Boys' Basketball	\$2,292**

*** shared position*

2. *New Coaches*

*The Administration recommends approval of the following coaches for the 2008-2009 school year. (VIII, C-2)

<u>Donald West, Sr.</u>	Assistant Girls' Volleyball	\$2,349
<u>Kyle Mirth</u>	Assistant Football	\$1,818.66**
<u>Robert Edmond</u>	Assistant Football	\$1,818.66**

*** shared position*

3. *Volunteer Coach*

*The Administration recommends approval of the following volunteer coaches for the 2008-2009 school year: (VIII, C-3)

<u>Patricia Mack</u>	Field Hockey
<u>Stanley Sroka</u>	M.S. Football

4. *Classrooms for the Future (CFF) Core Content Technology Facilitators*

*The Administration recommends approval of the following Classrooms for the Future Core Content Facilitator positions at a stipend of \$2,812.23 for each position for the 2008-2009 school year: (VIII, C-4)

- Brian Dow, Social Studies
- Richard Dreves, Science
- Ryan Haupt, Math
- Troy Ruch, English

5. *Ancillary Employees*

a. *The Administration recommends approval of the following employees who are anticipated to earn \$100.00 or more as an Ancillary Employee for the PEAK Program for the 2008-2009 school year:

- Kate Anderson
- Nancy Beitler
- Molly Brundage
- Joseph Deutsch
- David Diaz
- Donna Gaugler
- Laura Gonzalez
- Kristin Grosse
- Cristina Gruver

Devon Hagy
Raymond Hanks
Rebecca Harries
Patricia Hayes
Timothy Jansen
Stephanie Kerrick
Dana Kleppinger
Carol Mickley
Todd Miller
Corry Robbins
Francisco Rodriguez
Virginia Rothenberger
Anita Sander
Patricia Schultheis
Robert Shaffer
Anne Snell
Janet Solley
Krista Sterner
Christopher Strobl
Heather Toto
Donald West
Lynn Yocum

b. *The Administration recommends approval of the following employees who are anticipated to earn \$100.00 or more as an Ancillary Employee as Dance Chaperones for the 2008-2009 school year:

Kate Anderson
David Diaz
Michelle Fraker
Cristina Gruver
Patricia Hayes
Ann Higgins
Timothy Jansen
David Marchek
Shirley Parker
Francisco Rodriguez
Donald West
Colleen West-Slotter

6. *2008-2009 Mentors*

*The Administration recommends approval of the appointment of the following mentors at stipend not to exceed \$700.00 for the 2008-2009 school year:

Caryn Bronfenbrenner as mentor for *Aimee Pearce*
Karen Fairclough as mentor for *Dana Cohen*
Patricia Smiley as mentor for *Meredith Dapsis*
Doris Brunner as a mentor for *Margaret Gallagher*
Donna Gaugler as a mentor for *Lorraine Frasch*

7. *Fitness Center Staff*

a. *The Administration recommends approval of the following fitness center monitors at an hourly rate of \$13.51 for the 2008-2009 school year: (VIII, C-7a)

Keith Binkley
Allison Harakal
Donald Harakal
Lynn Kovecses
Brian Souerwine

b. *The Administration recommends approval of the following program specialists for the fitness center at an hourly rate of \$25.98 for the 2008-2009 school year: (VII, C-7b)

Adam Pengh
Stefanie Martin

8. *Stipend Amounts*

The Administration recommends approval of the following coach stipends for the 2008-2009 school year:

Middle School Volleyball Head Coach	\$1,563
Middle School Volleyball Assistant Coach	\$ 977

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of June 16, 2008 are included in the Board materials.

B. **Superintendent's Report.....Mr. Liberati**

C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

A. **Second and Final Reading of Policies**

The Administration recommends a second and final reading of the following policies: (XI, A)

#235 Student Rights

#235.1 Student Rights and Surveys by Outside Organizations

B. **Emergency Services Personnel and District Employee Use of Fitness Center**

The Administration recommends the continuation of the practice of waiving the \$75 annual membership fee for community emergency services personnel and employees who wish to use the fitness center.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. **Conference Request**

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. **Graduate Study Pre-Approval**

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

C. **Curriculum Writing Agreements**

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT